

**Position: Route Bus Drivers**

Supervisor: Transportation Coordinator

Hourly Rate: \$15.00

Job Summary

Position is responsible for operating a school bus and transporting school-aged children and other authorized personnel safely and efficiently over specified routes to and from schools and various activities. Position conducts pre-trip inspections, observes safety regulations, and enforces student discipline on the bus.

Knowledge, Skills and Abilities:

General knowledge of the problems involved in operating a school bus; general knowledge of the geography of the city and the location of streets; skill in the safe operation of a school bus; ability to detect malfunctioning equipment; ability to assist children using patience and understanding; ability to establish and maintain effective working relationships with school officials, parents and students.

Job Requirements:

- High School diploma or equivalent preferred
- Commercial Driver's License (CDL)
- Excellent driving record
- Minimum age of 21 at time of employment
- Department of Transportation Medical Card
- Consistent Christian Testimony

Essential Functions/Typical Task:

- Driving a school bus; picking up and delivering students to/from school;
- Conducts pre-trip and post-trip inspections;
- Maintains safety equipment, reports unsafe bus conditions;
- Adheres to preventive maintenance schedule;
- Completes required forms and reports in an accurate and timely manner;
- Adheres and complies with safety rules, motoring regulations and laws;
- Attends all scheduled meetings;
- Loads bus according to established procedures;
- Follows designated route schedule;
- Stops at authorized route schedule, stops at authorized stops only;
- Notifies proper authorities in case of bus breakdown or deviations in schedule;
- Ensures that all students are off the bus immediately following each run;
- Reports operating and equipment deficiencies;
- Washes bus, cleans bus inside and out and fuels bus as required;

- Obeys all traffic laws and observes mandatory safety regulations for school bus operations;
 - Transports only authorized students;
 - Reports all accidents and completes required reports;
 - Conducts periodic emergency bus evacuation drills;
 - Transports students to special events and field trips;
 - Ensures passenger safety; maintains discipline on bus;
 - Follows all Covid-19 sanitization, mitigation strategies mandated by the school
 - Performs related tasks as required.
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