



POSITION OVERVIEW

Job Title: Paraeducator

Campus: Norfolk Lower School

Reports to: ESS Director and Norfolk Lower School Assistant Director

Status: Full-time, 10 month

Job Description

The goal of the Academic Support/Educational Support Services (ESS) Department is to meet the needs of all students enrolled at NCS by using a multi-tiered system of support. This allows us to reach students with a wide range of academic and intellectual abilities and to meet the individual learning needs of each. To accomplish these goals, The Paraprofessional supports the ESS Specialist and classroom teachers and reports to the ESS Director who evaluates his/her performance regularly and annually.

- Provide direct instruction to students in small group and individual settings;
- Perform limited screening and assessment;
- Assist in peer teaching/collaboration;
- Assist with providing adaptation in classroom assignments and curriculum;
- Pre-teach and reteach identified general education material;
- Provide alternative testing formats;
- Attend planning/progress monitoring meetings;
- Be a student's advocate to general education teachers, administrators, and parents.

Qualifications

- A strong, personal faith in Christ lived out in Christian character and worldview
- College graduate;
- Certified teacher preferred;
- Spiritual maturity with academic and leadership abilities that will allow him or her to daily "train up a child in the way they should go.";
- Ability to relate well to students;
- Ability to complement various teaching styles;
- Ability to maintain confidentiality regarding student information;
- Ability to take direction from ESS Specialists and directors;
- Ability to assume responsibility with minimum supervision;

It is the mission of Norfolk Christian Schools to equip students spiritually, intellectually, and physically to love God and serve Him as Christ's ambassadors in the world.

- Ability to build complementary relationships with classroom teachers that results in teamwork, a free exchange of ideas, and problem solving skills.

Contract Details

- Contracted by the Head of School upon recommendation of the school administrator for one year.
- Responsible to School Directors
- Supervises Students and Volunteers

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