



## POSITION OVERVIEW

**Job Title:** Paraeducator (US)

**Campus:** Upper School

**Reports to:** ESS Director, Coordinator, and Upper School Director/Assistant

**Status:** Part-time, 10 month

### Job Description

The goal of the Educational Support Services (ESS) Department is to meet the needs of all students enrolled at NCS by using a multi-tiered system of support. This allows us to reach students with a wide range of academic and intellectual abilities and to meet the individual learning needs of each. To accomplish these goals, The Paraprofessional supports the ESS Specialist and classroom teachers and reports to the ESS Director and Coordinator who evaluate his/her performance regularly and annually.

### Qualifications

- A strong, personal faith in Christ lived out in Christian character and worldview
- College graduate
- Certified teacher preferred
- Ability to relate well to students
- Ability to complement various teaching styles
- Ability to maintain confidentiality regarding student information
- Ability to take direction from ESS Specialists and directors
- Ability to assume responsibility with minimum supervision
- Ability to build complementary relationships with classroom teachers that results in teamwork, a free exchange of ideas, and problem solving skills.

### Responsibilities

- Provide direct instruction to students in small group and individual settings
- Perform limited screening and assessment
- Assist in peer teaching/collaboration
- Assist with providing adaptation in classroom assignments and curriculum
- Pre-teach and reteach identified general education material
- Provide alternative testing formats
- Attend planning/progress monitoring meetings
- Advocate for students to general education teachers, administrators, and parents

*It is the mission of Norfolk Christian Schools to equip students spiritually, intellectually, and physically to love God and serve Him as Christ's ambassadors in the world.*

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